

SLC Youth Advisory Board Meeting Minutes
Thursday, May 27, 3:00 pm Via Zoom
Meeting called to order at 3:03 pm



Attendance

- Attendees: Terri Gilmour, Michelle James, Zachary Monroe, Joanne Sevick, Adam Simmons, Amber Sullivan, Nicole Terminelli, Alexa Backus, and Rebekah Zuhlsdorf.
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Minutes

- Minutes Approval: Thursday, April 15, 2021, YAB Minutes - Motion to approve by Terri Gilmour, second by Joanne Sevick, Motion passed
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Youth Bureau Report

Youth Bureau Report

- Monthly BYD (Bureau of Youth Development) meeting
 - Next meeting: Tuesday, June 15th, 10 am via ZOOM
 - Jennifer Mims is our reassigned Regional OCFS Youth Development Specialist
 - It has been a positive transition, she is more available to assist us when we have questions.
 - Last Meeting 5/18/21
 - OCFS County Plan completed, Administrative Summary and 2022-2024 RAP next
 - OCFS working on 2021 allocations and will notify us via email when allocations have been approved
 - OCFS COVID Reopening guidelines
 - 23 page PDF document that can be found online, was sent out to all the YDP agencies
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New Business

- Youth Committee Update
 - Feedback on Teen Virtual Meeting
 - Teens received about 5 hours of training to conduct the meeting
 - Also worked closely with Amy Richardson from Community Services Mental Health Director, she provided information on reducing the stigma of mental illness
 - Wednesday, May 12th
 - Reducing mental illness stigma
 - 100% facilitated by 3 Youth Committee members, Cole Siebels, Drew Demers, and Amanda Woods

- 1 non-youth committee member attended, a high school student from Lisbon
 - How are YOU doing?
 - Future plans
 - Feedback from educators stating May is a busy month for students, will offer the workshop again in the Fall
 - Possibly quarterly Youth Members will pick hot topics and conduct more peer to peer meetings
- **Youth Bureau Needs Assessment Results and Feedback**
 - Ran from May 3rd-25th
 - Posted via social media, press releases, and email announcements
 - School districts extremely supportive
 - Results - 696 Youth surveys & 146 Adult surveys
 - Review & Feedback
 - Shared slideshow of results, pie charts, etc.
 - Zachary Monroe added “we have very valuable information in front of us” “What do we decide as a board to do with it, where do we take this information and go with it?” He added how do we disseminate this information to the different communities, programs, schools, and educators? Pointing out the bigger issues such as mental health awareness, peer to peer mentoring, adult mentoring, There is a big gap for some of the smaller communities for similar programs that Ogdensburg and Massena provide, such as Boys and Girls Club and PAL, based on the survey responses community members would like to see more programs like it. We could reach out to the community leaders and show them the models that are in place and give them resources where they can form something similar.
 - Alexa added she received an email from the Elementary principal at Gouverneur, had a zoom conference call about the funds available through the Esser II COVID Relief funds, and she would like to see community involvement and asking how the money can be spent. Federal relief funds will be available to all school districts.
 - Suggested to best utilize the results to have a brief zoom meeting with YDP applicants to discuss the results and see if they can accommodate the needs and create programs.
 - Who is interested in joining the allocation committee to help?
 - RFP and Press Release timeline
 - Joanne advised to issue a press release in June, to give applicants more time.
- **Youth Advisory Board Terms of Office and Membership**
 - By-laws
 - SECTION 2, “upon completion of an original two (2) year term, any member may be appointed to a successive term providing that member (a) is in compliance with the attendance requirements prescribed in Article V, Section 4, (b) receives the recommendation through the affirmative action of the Youth Advisory Board and (c) is reappointed by the St. Lawrence County Board of Legislators.”
 - Submit updated Bio sheet 3 months ahead of term expiration
 - Zachary Monroe 4/2021 Bio Sheet received, Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021
 - Biodata sheets should be received 90 days ahead of expiration so they can be sent to BOL for approval.

- Biodata sheets have recently been sent to members expiring in August, Pam Lewis will resign when her term is up due to retirement and Scott Quinell has resigned due to a change in availability, effective immediately.
 - Youth Committee participants and fall planning
 - Subcommittee members only, except for the chairman
 - Would like more youth members on the committee, at least 1 student representative from each high school for the next school year.
 - Nicole suggested reaching out to guidance counselors at the high schools for student recommendations on candidates to represent their school.
- **May is Get Caught Reading Month**
 - Submit pictures or videos this week
 - Adam submitted a video reading a book on weights and measures
 - Sheriff Bigwarfe submitted a photo of himself reading
- **Website Updated**
 - <https://www.stlawco.org/Departments/YouthBureau>
- **2020 Youth Bureau Annual Report**
 - Completed and accessible on the website
 - <https://www.stlawco.org/Departments/YouthBureau/2020%20YB%20Annual%20Report.pdf>
- **Summer Planning**
 - Youth intern vacancy approval June 7th
 - At Board of Legislators Meeting
 - Hiring 4-5 Summer interns
 - Revamping County Tours, newsletter & social media content, researching teen-teen peer mentoring programs

Old Business

- **Youth Bureau Trash Dash 5K**
 - April 24th and 25th - 86 attendees, 56 youth & 30 adults
 - Wrap up feedback
- **Reducing Your Carbon Footprint Workshop**
 - April 29th - 34 attendees
 - Drew Demers-presenter
 - Feedback
 - Nicole added that Andrew did a great job with the workshop and the information was fabulous
 - The link is on the website to view
- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Met on Tuesday, May 11th at 2:00 pm via Zoom
 - 26 attendees

- Next meeting, Tuesday, September 14th at 2 pm

Action Items

- Attend “Connecting St. Lawrence County Youth Services meeting September 14th
- Submit articles and/or announcements for the June Youth Bureau newsletter by Tuesday, June 1st
- Allocation Committee next steps
- Terri asked if the board will be needing more members?
 - Joanne states that the vacancies need to be filled as members leave. And pay attention to what the state requires for professionals in the field of youth development
 - Alexa will issue a press release when needed
 - Nicole suggested looking at current membership to see the areas and strengths that members are focused on and fill in the gaps with representation.
 - Future members should be able to provide consistent attendance and participate in programs/initiatives.

Next Meeting

- **Thursday, June 24th at 3:00 pm**
- **Next Youth Committee meeting Wednesday, June 16th via Zoom**

Meeting adjourned at 4:11 pm