

ST. LAWRENCE COUNTY GOVERNMENT

There is a vacancy in the St. Lawrence County Department of Social Services for a

Social Services Attorney

Base Salary: \$63,234 - \$81,358 with excellent benefits as described below

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

Duties of the Position: This is professional legal work involving responsibility for providing counsel and related legal services to the Department of Social Services. The work is performed under the general direction of the Sr. Social Services Attorney, who reviews work through conferences and reports for results obtained. Supervision may be exercised over the work of clerical assistants. The incumbent does related work as required.

St. Lawrence County is accepting applications for a Social Services Attorney who would represent the Department of Social Services. The duties include representing the Department in proceedings protecting children and adults, matters involving child support and related work as required. The attorney in this position will address a variety of legal issues, appear in court, and prepare petitions, motions, discovery replies, appellate briefs, and other documents for filing. Recently admitted attorneys are encouraged to apply. The Social Services Attorneys value a strong mentoring program within the office.

MINIMUM QUALIFICATIONS: Admission to the New York State Bar.

Additional Employment Information: This is a provisional appointment. The successful applicant will need to be appointed off of a civil service list. This position will require a criminal background check and fingerprinting. The St. Lawrence County Department of Social Services is located in Canton, New York, about 20 miles from the St. Lawrence River and Canadian border, and just west of the Adirondack Mountains. St. Lawrence University and SUNY Canton are both located in Canton, and Clarkson University and SUNY Potsdam are located in nearby Potsdam, New York.

Additional Information Regarding Civil Service Exam: This exam is a Training and Experience Exam. You will not be required to sit for a written exam. You will be scored based on an evaluation of your education and experience as shown on your resume/application.

Application Deadline: Letters of interest, writing samples, resumes, and applications will be accepted on a continuous basis by:

Human Resources Office
48 Court Street
Canton, NY 13617

Applications can be obtained from the St. Lawrence County Human Resource's webpage:

www.hr.stlawco.org or by contacting Human Resources (315)379-2210. **AA/EEO**