

**Members Attending:** Mr. Colbert, Mr. Acres, Mr. Arquiatt, Ms. Bell, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Hooper, ~~Mr. LaPierre~~, Mr. Leader, Mr. Lightfoot, Mr. Paquin, Mr. Perkins, and Mr. Timmerman

**Others Attending:** Ruth Doyle, Kelly Pearson, Jonnie Dorothy, Renee Cole, Steve Button, Mike Cunningham, Dana McGuire, Chris Rediehs, Andrea Montgomery, Jay Ulrich, James McGahan, Mike Boprey, Kindra Cousineau, and Renae Johnson

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Chair Colbert called the meeting to order at 5:30 p.m. Mr. Forsythe moved to approve the agenda, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

**2. APPROVAL OF MINUTES** – Mr. Arquiatt moved to approve the January 8<sup>th</sup> meeting minutes, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

**3. NYS DEPARTMENT OF VETERANS AFFAIRS PRESENTATION** – Jordanna Mallach, Special Program Coordinator

**4. SOCIAL SERVICES – CHRIS REDIEHS**

A. Modifying the 2017 Budget of Social Services for Medicaid Surplus Refunds (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Timmerman, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

B. Authorizing the Chair to Sign an Agreement with the New York State Division of Criminal Justice Services for Authorization to Access Criminal History Record Information (Res) – Mr. Timmerman moved to forward this resolution to full Board, seconded by Mr. Paquin and Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

C. Authorization to Fill a Social Welfare Examiner Position in the Department of Social Services (Res) (Info) – Mr. Fay moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

D. Authorization to Fill a Caseworker Position in the Department of Social Services (Res) (Info) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Mr. Burke and Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

E. Authorization to Fill a Social Welfare Examiner Position in the Department of Social Services (Res) (Info) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

F. Authorization to Fill a Caseworker Position in the Department of Social Services (Res) (Info) – Mr. Hooper moved to forward this resolution to full Board, seconded by Mr. Paquin, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

G. Authorization to Fill a Senior Account Clerk Position in the Department of Social Services (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

H. Authorization to Abolish a Social Welfare Examiner Position and Create and Fill a Community Service Worker Position in the Department of Social Services (Res) (Info) – Mr. Timmerman moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

I. Authorization to Fill a Social Welfare Examiner Position in the Department of Social Services (Res) (Info) – Mr. Hooper moved to forward this resolution to full Board, seconded by Mr. Paquin, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

J. Authorization to Create and Fill a Temporary Legal Secretary Position in the Department of Social Services (Res) (Info) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

## **5. COMMUNITY SERVICES – JAY ULRICH**

A. Authorizing the Chair to Sign an Agreement with Claxton Hepburn Medical Center for Administering Psychiatric Examinations (Res) – Mr. Timmerman moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

B. Authorizing the Chair to Sign a Contract with Central New York Health Home Network, Inc. for Care Management Services (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Paquin, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

C. Authorizing the Director of Community Services to Sign a Data Use Agreement and Business Associate Agreement with the New York State Department of Health (NYSDOH) and the Office of Health Insurance Programs (OHIP) for a Performance Management System (Res) – Mr. Timmerman moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

D. Authorizing the Chair to Sign a Contract with QliqSOFT, Inc. for Secure Texting Services for Community Services (Res) – Mr. Hooper moved to forward this resolution to full Board, seconded by Mr. Timmerman, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

E. Authorization to Create and Fill a Keyboard Specialist Position in the Community Services Department (Res) (Info) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

## **7. OFFICE FOR THE AGING – ANDREA MONTGOMERY**

A. Transportation Update (Discussion) – Andrea Montgomery

B. Modifying the 2018 Budget to Support St. Lawrence County Public Transportation with the Acquisition of Equipment (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

## **8. PUBLIC HEALTH**

The following resolutions were presented by Kindra Cousineau and Renae Johnson of Public Health:

A. Authorizing the Chair to Sign an Agreement with New York State Department of Health for Early Intervention Services (Res) – Mr. Paquin moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

B. Authorizing the Chair to Sign an Immunization Action Plan Grant Contract between the Public Health Department and the New York State Department of Health (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

C. Modifying the 2018 Public Health Department Budget for the Emergency Preparedness Program (Res) – Mr. Hooper moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

**9. EXECUTIVE SESSION** – Executive Session will be held in conjunction with the following Operations Committee Meeting.

**10. ADJOURNMENT** – Chair Colbert adjourned the February Services Committee Meeting at 6:44 p.m. as there was no further business.